



Lochboisdale Development Ltd Incident Report Form

This Form is to be used to report a Navigational or Safety Incident or Near Miss to the Lochboisdale Port Manager.

URGENT Navigational matters should be reported immediately to the Port Manager on VHF Channel 80 or by telephone on 01878 700 830. The Port Manager may require a follow-up written report in support of the initial verbal advice, for which this form should be used.

Section A – Master / Owner Details	
Name:	
Address:	
E-mail Address:	
Telephone:	
Mobile:	
Qualification(s): (BML / RYA etc.)	
Company:	

Section B – Vessel Details	
Name of Vessel:	
Type of Vessel:	
Length (m):	Draft (m):
Details of Propulsion:	

Section C – Other Vessel / Object Details <i>(if applicable)</i>	
Name of Vessel:	
Type of Vessel:	
Object:	
Any Other Details:	

Section D – Nature of Incident

Incident Type:	Collision:		Contact:	
	Near Miss:		Grounding:	
	Inappropriate Navigation:		Fire / Explosion:	
	Swamping:		Wash:	
	Pollution:		Loss of Hull Integrity:	
Other (please specify):				
Reporting Safety Concern (e.g. Obstruction / Hazard to Navigation / Hydrographical Information etc):				Y / N
Date:		Time:		
Location:				
Tide:		Visibility:		
Weather:				

Section E – Details of Incident

Please provide an explanation of the incident in concise terms following the sequence of events and if necessary expanding on them. Include in your account, any Agencies or Authorities contacted at time of incident (e.g. Emergency Services, MCA, MAIB) and information on any lookouts posted, lights / shapes displayed, sound signals in use at the time of the incident and any other pertinent information. Please continue on another sheet if necessary.

A sketch and / or photographs should accompany this report where appropriate.

Name:	Position:
Date of Report:	Signature of Person Submitting Report: