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# Lochboisdale Harbour Authority

## SAFETY PLAN FOR MARINE OPERATIONS 2016-2019

Lochboisdale Development Limited (Statutory Harbour Authority):

Lochboisdale Development Limited  
Oifis Stòras  
Daliburgh  
South Uist  
Western Isles





## Document Production and Approval

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## Introduction

As part of its compliance with the requirements of the Port Marine Safety Code (PMSC), Lochboisdale Harbour publishes the following Marine Safety Plan for marine operations in the Lochboisdale Harbour the period 2016 - 2019.

A more comprehensive overview (at a strategic level) of the structure, management and maintenance of the harbour's Navigational Safety Management System (SMS) and the Lochboisdale Harbour compliance with the PMSC in support of this Plan, is contained in the SMS Manual.

## SMS Marine Policies

Lochboisdale Harbour has published a number of Key Marine Policies in support of the management and regulation of marine operations in Lochboisdale Development Limited's statutory harbour area, and the maintenance of the port's Navigational SMS. These strategic policies are embedded in the SMS and are approved by the board of directors of Lochboisdale Development Limited, as Duty Holder under the PMSC.

## Marine Procedures

The SMS Policies are expanded in detail into individual operational procedures, processes and guidance manuals and are developed and maintained by the Harbour Master. These operational procedures cover the following provisions: Conservancy; Marine Services.

In line with current policy, all the key marine policies within the SMS and operational procedures are reviewed in three year cycles. The SMS, as the principal policy and strategic document, is first scheduled review is due in mid-2016.



## The Management of Marine Operations

This Marine Safety Plan commits the Lochboisdale Development Limited (Statutory Harbour Authority) to undertaking the management and regulation of marine operations, within the scope of its powers and authority, in a way that safeguards the harbour, users of the harbour, including members of the public, and the environment.

The Lochboisdale Development Limited (Statutory Harbour Authority) will undertake its role and responsibilities to ensure that, whenever possible, it provides efficient and effective services and the regulation of shipping and other vessels in support of all activities in the harbour; in particular, commercial vessel movements and to facilitate the safe and prompt transit of vessels through the port.

In ensuring the continued provision of services, especially during times of disruption, Lochboisdale Development Limited (Statutory Harbour Authority) will always keep the safety of its personnel, harbour users and vessels as a priority. At times this may mean that services and therefore vessel movements or activities are subject to delay. However, the safety of life and of navigation remains a priority for Lochboisdale Development Limited (Statutory Harbour Authority).

## Established Management Activities

A number of key functions underpin the operation and maintenance of the port's navigational SMS. In addition to the core services provided by the Lochboisdale Harbour harbour master and his staff, the following processes ensure the maintenance of an effective regime and support compliance with the requirements of the PMSC:

- Regular harbour user's meetings 6 monthly to encourage discussion and improvement opportunities with particular regard to navigation
- Dedicated risk assessments of existing marine operations and services - updated as required;
- The proactive and reactive review of identified hazards to navigation and the associated risk control measures that mitigate those risks to an acceptable (As Low As Reasonably Practicable) level;
- The investigation of all reported navigational incidents and the maintenance of a comprehensive incident management system;
- The provision of a Navigational Working Group involving, as necessary, relevant practitioners, operators, harbour users and interested parties to, for example, review navigational incidents, undertake ad-hoc risk assessments and to develop or review relevant marine guidance and procedures;
- Regular external audits and reviews of the navigational SMS, its functions and procedures;
- Comprehensive training and development for the marine department's staff; and
- The maintenance and exercising of Lochboisdale Development Limited (Statutory Harbour Authority) marine emergency response procedures, including oil spill management.



## Marine Safety Plan Targets

Service Provision / Activity Target		Target
1	<u>Navigational Incidents</u>	No Major incidents, serious injuries or serious pollution as a result of a failure of the LDL statutory harbour authority's SMS.
2	<u>Conservancy</u> - Pontoons  - Aids to Navigation (AtN)  - Admiralty Publications	<p>To ensure that all vessels are adequately secured when using the pontoons to avoid damage to the boat and or the pontoons</p> <p>To Maintain ATN within the harbour waters and ensure that any issues are promulgated and rectified as soon as possible</p> <p>To ensure that a list of all pertinent changes required to the local navigational charts and publications are sent to the UKHO in a timely manner so that the charts and publications can be updated and current.</p>
3	<u>Marine Risk Assessments</u>	To Review and update the marine risk assessments by the 31st of May 2016 with subsequent reviews held annually or if there has been a major change in operating circumstances
4	<u>Safety Advice Notices</u>	To Create applicable NtM's for the harbour and create general directions required to operate the harbour safely and communicate the required rules and information to the users.
5	<u>Marine Services</u> - Diving	To actively enforce the application of the Diving at work regulations as issued by HSE on all diving operations within the harbour.
6	<u>Staff Training</u>	<p>To complete PFSO training for the Harbour Master by 31 December 2016</p> <p>To Conduct an emergency training drill with harbour staff and users to test the procedures and systems.</p>